

**SOLE SOURCE AFFIDAVIT**  
Region 4 Internal Purchasing

Before me, the undersigned official, on this day, personally appeared \_\_\_\_\_ a person to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed & said:

1. My name is \_\_\_\_\_. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company: \_\_\_\_\_
3. The above named company or firm is the sole source of the following items(s) or product(s).  
\_\_\_\_\_
4. Competition in providing the above name item(s) or products(s) is precluded by the existence of a patent, copyright, secret process or monopoly.
5. There is/are no other like item(s) or product(s) available for purchase that would service the same purpose or function.
6. Note: I understand that by providing false information on this form shall be grounds for debarment and discontinuation of any/all business with Region 4 Education Service Center.

\_\_\_\_\_  
Signature

SUBSCRIBED AND SWORN to before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
MY COMMISSION EXPIRES

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

WEB ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_