

# National School Lunch Program

## At a Glance for SY 2020-2021



### Daily

- Applications for Free and Reduced Price Meals
- Certification & Benefit Issuance
- Daily Record/Accuclaim
- Food Production Records
- HACCP Monitoring Logs

### Weekly

- USDA Foods Weekly Bulletin
- Weekly Orders

### Monthly

- Certification & Benefit Issuance
- Claim(s) for Reimbursement
- Daily Record/Accuclaim
- Direct Certification – Texas ELMS

### Annual Reports

- Community Eligibility Provision Report
- Financial Report
- Preliminary Verification Report
- Summer Nutrition Program Cost Report
- Texas Summer Mandate
- Verification Report (FNS 742)

*Refer to the ARM for any changes to reporting and records for program compliance.*

### Annually

- Adult Meal Pricing
- Attachment B
- Capital Expenditure Requests
- Civil Rights Training
- Charge Policy
- Discrimination Complaint Policy
- Excessive Fund Balance
- Financial Annual Audit
- Media Release
- On-site Monitoring Review(s)
- Paid Lunch Equity
- Professional Standards
- Procurement Policy/Procedures
- Program/Nonprogram Revenue and Food Cost
- SNP Application Packet Renewal
- USDA Foods Contract Packet
- Verification
- Wellness Policy/Plan/Assessment

### Additional

- Attachment B
- HACCP Plan
- Food Safety Inspections
- Recipes, CN Labels, Product Formulation Statements
- Smart Snacks / Exempt Days

