

REFOCUS. REALIGN. REFRESH.



MARCH 2021

VIRTUAL CONFERENCE

CACFP INSPO 2021

This year's CACFP INSPO offers a fresh take on nutrition during this challenging time. This virtual, multi-day event will increase contracting entities' program knowledge of the CACFP. Join us for an insightful day that will help you realign and refresh.

Conference Agenda

Conference Kickoff

March 9, 2021, 8:00 a.m. to 10:00 a.m.

Featuring Guest Speakers, Raffle Drawings, and much more!



Karla Acosta, *Food Safety Expert*

Title: *The Impact of COVID-19 on Food Safety*

Biography: Karla Acosta is a Ph.D. candidate at the University of Houston. Prior to her doctoral work, Karla was a health inspector for almost 5 years. Now as a Ph.D. candidate, her research focuses on food safety, specifically food safety training and delivery for low-literacy and underrepresented individuals. She currently teaches food safety at the undergraduate level at the University of Houston.

CACFP INSPO VIRTUAL FINANCIAL MANAGEMENT SERIES

Date/Time	Topic
March 9, 2021, 10:30 a.m. – 12:00 p.m.	Understanding the Financial Management System
March 11, 2021, 9:00 a.m. – 10:15 a.m.	Accounting Tracking
March 11, 2021, 10:30 a.m. – 12:00 p.m.	Analyzing the Budget Detail

CACFP INSPO Operational Personnel	March 26, 2021
Time Slot	Session Title
8:00 a.m. – 9:30 a.m.	Creditable Foods in CACFP
9:45 a.m. – 10:45 a.m.	The Interactive Food Buying Guide
11:00 a.m. – 12:00 p.m.	Accommodating Special Diets

CACFP INSPO Virtual Administrative Personnel	March 30, 2021
Time Slot	Session Title
8:00 a.m. – 9:30 a.m.	Compensation Policy Unpacked
9:45 a.m. – 10:45 a.m.	Monitoring and Training in the Modern Age
11:00 a.m. – 12:00 p.m.	Corrective Action Document Success

All sessions will be virtual. Once participants register in escWorks, a link will be e-mailed with instructions for attending the virtual conference.

CACFP INSPO 2021

Course Title	Description
Accounting Tracking	Maintaining viability, capability, accountability (VCA) is important to the operation of the CACFP. In this course, participants will be able to explain the purpose of an accounting system, understand basic accounting terminology and equations, and read financial reports.
Analyzing the Budget Detail	In this session, we will discuss how to review the budget detail to ensure that expenses are in compliance. Participants will learn how to complete a budget walkthrough, calculate anticipated daily participation and anticipated reimbursement, distinguish between administrative expenses and operational expenses, and categorize labor positions and determine appropriate salary ranges.
Compensation Policy Unpacked	Labor costs are an allowable Child and Adult Food Program (CACFP) expense. These costs must be correctly documented in an organization's compensation plan. Learn how to identify the required elements of a compensation plan and how the compensation plan supports the budget.
Corrective Action Document Success	Participants will learn how to effectively create a corrective action plan. Participants will be able to understand more about findings and how to change their approach to responding to findings.
Creditable Foods in CACFP	Participants will review and practice using the resources and tools available to determine whether foods are creditable in the CACFP for children and adults. The new CACFP Crediting Handbook will be introduced and reviewed, in addition to the Food Buying Guide, standardized recipes, nutrition labels, CN labels, and product formulation statements.
Financial Management	Financial literacy is important for managing expenses in child nutrition. In this session, participants will be able to understand how to maintain accounting records, document allowable expenses, and determine necessary cost.
Monitoring and Training in the Modern Age	Effective monitoring is crucial in all child nutrition programs. Participants will review the responsibilities as a monitor for the sponsor, how to create and follow monitoring plan, and establish rapport. Participants will be able to learn more about site visits and site reviews and about how to provide useful follow-ups.
Accommodating Special Diets	Participants will understand and implement the CACFP policies regarding providing meal modifications for program participants with special dietary needs and disabilities.
The Interactive Food Buying Guide	Participants will explore information on Food Buying Guide (FBG) contents and will learn how to use yield data to complete food purchase calculations. Receive hands-on practice to determine the amount of foods and beverages to purchase for planned food items in order to meet requirements for a reimbursable meal in CACFP.

Networking Opportunities

Virtual Meet-Ups

Description: This is an opportunity for contracting entities (CEs) to connect with their peer groups and exchange ideas during a coffee break. Join us for 15 minutes in between sessions for Whoova Virtual Meet-Ups.

Independent Centers—Child Care Centers

Tuesday, March 11, 2021, at 10:15 a.m.

Independent Centers—Adult Day Care

Friday, March 26, 2021, at 9:30 a.m.

At-Risk

Tuesday, March 30, 2021, at 9:30 a.m.

Sponsors

Tuesday, March 30, 2021, at 10:45 a.m.

Visit esc4.net/inspo for more information.

Register now!

Contact



CACFP Specialists

- Anjelica Terry
- Marlene Herrera
- Veronica Howard

Jenna Irwin

Department Secretary
713.744.8162
cacfp@esc4.net

This project was funded by the United States Department of Agriculture Food and Nutrition Service, in cooperation with Texas Department of Agriculture Food and Nutrition Division and Region 4 Education Service Center.



www.esc4.net/cacfp

This institution is an equal opportunity employer.