



Senate Bill 6

Instructional Materials Allotment

August 29, 2011



Review:

- Senate Bill 6
- Key Points
- Funding Flow
- Appropriations
- Instructional Materials Allotment

Current Status

District Level Planning

Next Steps



82nd Texas Legislature

Senate Bill 6

Overview



SB6

- Creates an instructional materials fund
- Creates a per-student instructional materials allotment (IMA) determined by the commissioner with adjustments for high enrollment growth
- Creates an instructional materials account for each district in the EMAT system



Priorities for adoption cycle

- Foundation TEKS with substantial revisions and required assessments
- Foundation TEKS with substantial revisions
- Other foundation curriculum subjects
- Enrichment subjects
- No more than one-fourth of the foundation courses each biennium
- Proclamations issued 12 months before scheduled for adoption and include open-source as an option



SB6

- **IMA may be used for:**
 - Instructional materials from SBOE list
 - Instructional materials from Commissioner list
 - Instructional materials not on the adopted list
 - Consumable materials, including workbooks
 - Supplemental instructional materials





SB6

- **IMA may be used for:**
 - State-developed open-source instructional materials
 - Technological equipment
 - Training educational personnel directly involved in student learning in the appropriate use of instructional materials and technological equipment
 - Salaries of employees providing technical support for technological equipment





Key Points

- Provides a per-student allotment (IMA)
- Allotment can be carried over to next biennium
- District requisitions and disbursements of funds are subtracted from the district's allotment





Funding Flow

- Requisitions
 - SBOE or Commissioner Adopted Materials
 - Includes Supplemental Materials (Science)
 - Adopted Open-Source Materials
- Disbursements
 - Instructional Materials off the Adopted List
 - Technological Equipment
 - Technology Services



Example District IMA Expenditure Overview

Instructional Materials Allotment Beginning Balance	,\$,\$,\$,\$,\$\$.00
Total Instructional Materials Expended	-\$,\$,\$,\$,\$\$.00
Total Educational Technology Expended	-\$,\$,\$,\$,\$\$.00
Instructional Materials Allotment Remaining Balance	,\$,\$,\$,\$\$.00



Accessible Materials

- Braille and Large Type remain the property of the state
- NOT counted against district allotment
- Braille and Large Type requisitioned through EMAT
- Accessible Materials returned to Redistribution Center in the same manner





High Enrollment

- Calculations for Fast Growth based on PEIMS enrollment
- Adjustments provided at the beginning of each school year
- Calculations are determined by the Commissioner



Appropriations

- Total Appropriations - \$792,000,000
- Factors that Impact District Allocation
 - Braille and Large Type
 - Freight
 - Technology Lending Program
 - State-developed open-source materials



Instructional Materials Allotment

- State Funding Calculations:
 - Letter to the Administrator Addressed, August 3, 2011 (a link for this can be found on the Instructional Materials webpage)
- Planning for Two Year Period
 - 2011 – 2012 School Year – 70% of district IMA
 - 2012 – 2013 School Year – 30% of district IMA





Current Status, August 26, 2011

Requisitions

- 1989 completed requisitions, 77 submitted for approval, and 244 in progress

Disbursements

- 35 disbursements have been processed
- 100 have been submitted for approval
- Disbursements have mostly been for Instructional Materials





Disbursements

Non Adopted Instructional materials

- Requisitions to date have been approved

Technology Services

- Mainly online subscriptions to digital content are being requested

Technological Equipment

- Requests have been minimal but broad
- Rules must be developed in order to approve some of the requests. There will be opportunities for Stakeholder input in the Rule development process.





Priority Considerations

- Instructional Materials
 - Assessment and Accountability
 - Stage your content requisitions
- Continuing Contracts
- Ongoing technology services
- Technological equipment



Stage 1

- **District Preparation**

- Consider district needs: immediate, short-term (fall), long-term (biennium)
- Consider Fiscal, Instructional Materials, and Technology Team Recommendations

Stage 2

- **Requisition Instructional Materials**

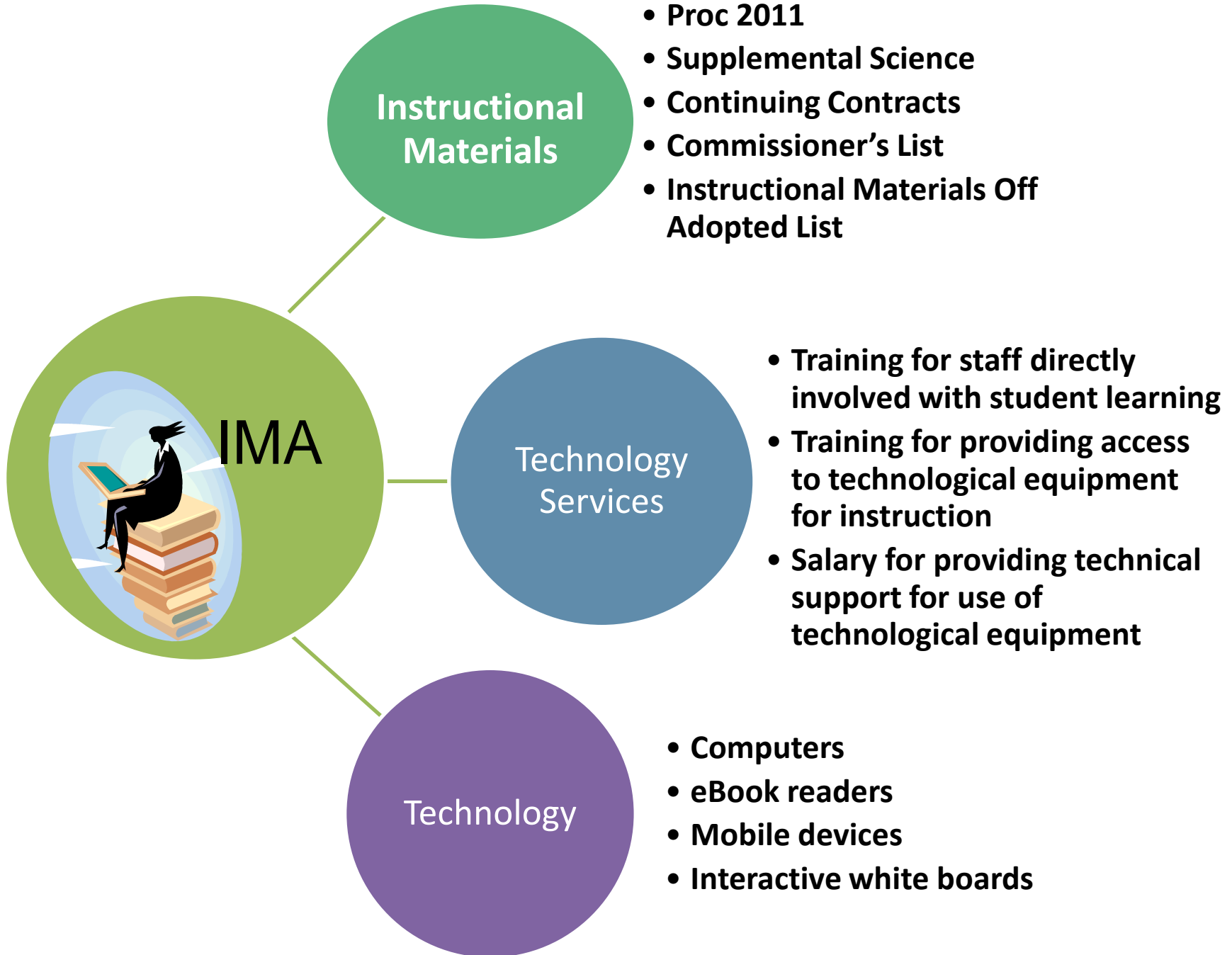
- Proc 2011
- Supplemental Science
- Continuing Contracts

Stage 3

- **Request Allotment Disbursement**
 - Instructional materials off the adopted list
 - Technology services
 - Technological equipment

Stage 4

- **Request Allotment Disbursement**
 - Additional technology services
 - Technological equipment



Priority: Instructional Materials

Proclamation 2011

- Prekindergarten Systems
- English Language Arts, Grades 2-8
- Spanish Language Arts, Grades 2-6
- English as a Second Language, Grades K-8
- Handwriting, Grades 1-3
- Spelling, Grades 1-6
- English, I-IV
- Commissioner's List of Electronic Textbooks

Supplemental Science

- Grades 5-8
- Biology
- Chemistry,
- Integrated Physics and Chemistry (IPC)
- Physics

Continuing Contracts

- Consumable materials
- Additional materials due to student population growth

- Student, Teacher, Classroom, Campus, and District Needs and Goals
- Review fiscal, instructional materials and technology recommendations
- Short term, long term, biennium plans

IMA Decision Team

Superintendent
Business Office
Principals

- District Budget/IMA
- District Needs
- Provide recommendations on expenditures

Fiscal Team

Business Office
Principals

Technology Team

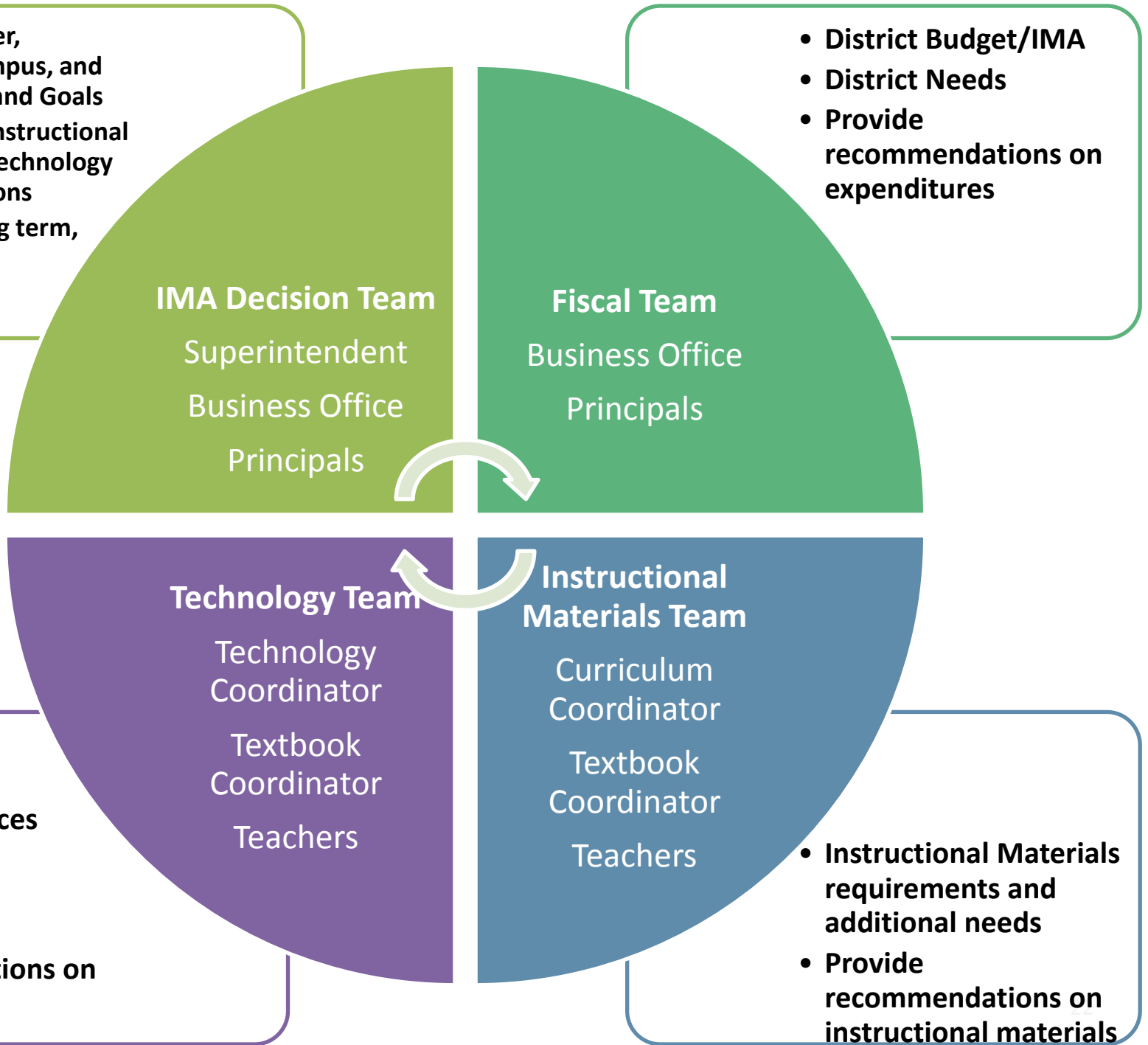
Technology Coordinator
Textbook Coordinator
Teachers

- Salaries, services
- Technological equipment
- Provide recommendations on technology

Instructional Materials Team

Curriculum Coordinator
Textbook Coordinator
Teachers

- Instructional Materials requirements and additional needs
- Provide recommendations on instructional materials





Instructional Materials Allotment Considerations

IMA Decision Team

- Student, Teacher, Classroom, Campus and District Needs and Goals
- Review fiscal, instructional materials and technology recommendations
- Short term, long term and biennium plans
- Plan now: remainder of 2011 and needs for 2012





Next Steps

- First Stage Ordering Underway
- Districts beginning second Stage ordering: consider needs for funds disbursement
- Policies are in development for IMA
- Additional IMA training dates: September 26, October 27



Instructional Materials Allotment

Recent legislation from the 82nd Texas Legislature, First Called Session, 2011, created an Instructional Materials Allotment (IMA) for the purchase of instructional materials, technological equipment and technology-related services. The IMA is described below:

A school district is entitled to an annual allotment from the state instructional materials fund for each student enrolled in the district on a date during the preceding school year specified by the commissioner. The commissioner shall determine the amount of the allotment per student each year on the basis of the amount of money available in the state instructional materials fund. An allotment under this section shall be transferred from the state instructional materials fund to the credit of the district's instructional materials account as provided by Section 31.0212.

[Proclamation 2011 Pricing](#)

[Supplemental Science Pricing](#)

[Letter to the Administrator Addressed](#) (August 3, 2011)

[Letter to the Administrator Addressed](#) (July 19, 2011)

[Senate Bill 6](#)

[Instructional Materials Allotment Training](#)

[EMAT Allotment Addendum \(PDF\)](#)

[IMA Frequently Asked Questions](#)

Annual Requisition for School Year 2011-2012

Each year school districts and open enrollment charter schools request instructional materials needed for the beginning of the school year. The following forms and information have been provided to assist textbook coordinators in ordering instructional materials needed for school year 2011-2012 school year.

[Instructional Materials Allotment Guidelines 2011-2012](#)

[EMAT Allotment Addendum \(PDF\)](#)

[Multiple List Codes for State-Adopted Subject Areas 2011-2012](#)

[Proclamation 2011 Subject Areas, MLCs, and PEIMS Service IDs](#)

[Materials That Expired End of School Year 2010-2011](#)

[Readopted Materials School Year 2011-2012](#)

[Instructional Materials 2011-2012 Adoption Bulletin](#)

[Instructional Materials Product Components by MLC](#)

[Midcycle Adopted Instructional Materials School Year 2011-2012](#)

[Newly Adopted Materials School Year 2011-2012](#)

Requesting an EMAT User ID

Who Can Get an EMAT User ID?

Anyone who is a textbook coordinator or an assistant to a textbook coordinator can get an EMAT user ID. A school district can have only one textbook coordinator and one assistant textbook coordinator. Both can request user IDs. To receive an EMAT user ID, apply for access online at [TEASE Applications Reference](#). There are no forms to print and sign.



Information

- Send questions to instructional.materials@tea.state.tx.us