Reminders to Stay on Task

Description of Accommodation

This accommodation allows a test administrator to provide a student with a disability reminders to stay on task during statewide testing beyond what is required in the standard administration procedures.

Assessments

For a student who meets the eligibility criterion, this accommodation may be used on

- STAAR
- STAAR Spanish
- STAAR L
- STAAR Modified
- TELPAS grades 2–12 reading tests

Student Eligibility Criteria

A student may use this accommodation if he or she

☑ routinely and effectively uses this accommodation during classroom instruction and testing.

Authority for Decision and Required Documentation

- For a student receiving special education services, the decision is made by the ARD committee based on the eligibility criteria and is documented in the student’s IEP.
- For a student receiving Section 504 services, the decision is made by the placement committee based on the eligibility criteria and is documented in the student’s IAP.
- For a student not receiving special education or Section 504 services, the decision is made by the appropriate team of people at the campus level (e.g., RTI team, student assistance team) based on the eligibility criteria and is documented according to district policies.
- In the case of an ELL with a disability, the decision should be made by the applicable group above in conjunction with the student’s LPAC. The decision is to be documented by the LPAC in the student’s permanent record file and by the other applicable group, as described above.
- After statewide testing, the accommodation type must be recorded in the ACCOMMODATIONS field on the student’s answer document or in the Assessment Management System for online administrations, if applicable. The accommodation type is indicated in the triangle at the top of this document.

No Accommodation Request Form required.
Reminders to Stay on Task

Examples/Types

This accommodation may include but is not limited to

- more-frequent or less-frequent reminders of time left to test than required in the standard administration procedures
- verbal reminders (e.g., “You need to continue working.”)
- visual reminders (e.g., color-coded cards, adhesive notes, index cards with written reminders to continue working)
- tactile reminders (e.g., test administrator taps student on the shoulder, paperclips to divide test into sections)
- auditory reminders (e.g., personal timer or clock to remind a student to move on to the next question, page, or section)

Special Instructions/Considerations

1. A student who uses this accommodation may need to complete the test in a separate setting to eliminate distractions to other students and to ensure the confidentiality of the test. Testing in a separate setting for this purpose is not considered the Individual or Small-Group Administration accommodation.

2. Some students may need assistance with certain reminders (e.g., inserting paperclips, setting the timer). This is allowable; however, it is preferable that the student, rather than the test administrator, direct or control the use of the reminder when possible.